



**Town of Arlington, Massachusetts**  
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## 12/19/2012 Minutes

Minutes of the ABAC meeting of December 19, 2012  
 Approved January 16, 2013

Board members attending were Jack Johnson, Christopher Tonkin, Stephan Miller, Ron Sender, Scott Smith, and Doug Greenfield. Also present were Joey Glushko and Phil Goff.

The meeting was called to order at 7:33pm.

\*Approval of the minutes from the previous meeting. The minutes from the November meeting were approved with amendments.

Conflict of Interest law. Joey reminded us to review the changes in the conflict of interest law on-line and send her an acknowledgement that we have done so.

Open position on the ABAC Executive Board. Phil Goff has received the endorsement of the ABAC Executive Board and his name has been submitted to the Board of Selectmen (BOS) for his appointment. The BOS will meet on Monday, January 7, 2013 to consider the matter. Joey asked us all to attend the BOS meeting in support of Phil's appointment. Phil asked what will happen at the Selectmen's meeting. We told him that he may have to give a short speech.

Report from the Transportation Advisory Committee (TAC). Scott had little to report this month. We discussed the on-line poll about the issue of bike lanes on Mass. Ave. Phil told us that the Town had a meeting with the Mass. Department of Transportation (MassDOT) and that MassDOT was very much in favor of the current design of the project. In attendance at the meeting were representatives of the Town, MassDOT and the Federal Highway Administration (FHWA).

Recreational Trails Grant (RTG) Program. Earlier this month, Joey sent out a draft of the current Bikeway map and we all contributed corrections. After this meeting, Joey will be assembling the final version. Scott and Doug had some additional corrections. We discussed the types of mile markers that will be used and the exact length of the path. Joey reminded us that Toole Design is doing the way-finding signs and the amenities of the Bikeway, and the Lexington DPW is making the map.

Outreach to the Arlington Police Department—status report. Scott told us that the Police would prefer not to launch the new Bicycle Safety Brochure during the winter. He proposed that we launch the brochure at the ABAC Winter Social in early March. Christopher mentioned that we should invite the Police to the Social so that they can introduce the document to the public. Joey asked Doug if the entire brochure could be posted on the ABAC website. Doug answered that he would see to it.

Bikeway Usage Guidelines. Scott made the changes to the usage guidelines that we suggested at the last meeting. Joey proposed further edits. She told us that there are a number of groups that come forward annually who wish to use the Bikeway in some fashion and we need to finish the guidelines so that the Town can deal with these requests. We discussed the time it will take to approve an application for groups to use the Path. Jack asked what the next step will be after the wording is finished. Joey answered with a summary of what she thought the procedure will be. Scott noted that we need to come up with an application form before we send the guidelines to the Town Manager.

Moving together. Scott told us that this effort seems to have come to an end for a number of reasons. Ron suggested that we provide a link from the ABAC website to past articles already posted on the TAC web site.

ABAC Winter Social—status report. We need to make the payment for the room at the Center for the Arts. Christopher asked if we should be considering a fund raising effort to raise money for these efforts. We discussed potential methods of fund raising, specifically selling safety vests with the Arlington logo on them. We briefly discussed the time frame for the Social and decided to start it at 7:00 pm.

\*Scott proposed a motion to spend an amount not to exceed \$150 on the Winter Social. The motion passed unanimously.

Spring outreach: Bike Safety Check in the Linwood Circle area. Joey told us that Chad Gibson has agreed to lead this effort. Jack suggested that we need a date and a rain date so it can be approved by the Selectmen. The selections of the dates was tabled until the next meeting.

Bike accommodations as roads are repaved. Scott asked Joey to obtain detailed aerial photos and curb line GIS so that we can determine the width of the streets with good accuracy. Doug told us that these maps are usually not accurate enough for our purposes so we may have to actually measure the widths for greatest precision. The next meeting of the Bike Accommodations Working Group will be Jan. 10 at 5:30. Stephan, Phil and Scott will attend.

Change February 20 meeting date. Christopher told us that he will not be able to attend the ABAC meeting on February 20<sup>th</sup>. We discussed other dates to schedule the meeting and came up with February 13<sup>th</sup>. Scott noted that this was the same evening as the TAC meeting.

\*Christopher proposed a motion that the February meeting be moved from the 20<sup>th</sup> to the 13<sup>th</sup>. The motion passed unanimously.

Zagster Bike Sharing ("ZipCar for bikes"). There has been a request from Zagster to bring their version of bike sharing to Arlington. They would like to come and make a presentation at an ABAC meeting. Scott suggested that this could be a topic for joint meeting between TAC and ABAC. Phil explained the differences between Zagster and Hubway and then suggested that we might invite Zagster to give a short presentation at the ABAC Winter Social.

Open discussion. Scott invited us to the TAC Winter Social on January 9. Jack drew our attention to all of the new bicycle racks in town. He mentioned that he noticed the bike rack installation at the new Leader Bank branch on Mass. Ave. near Arlington Heights. He thought that the bicycle racks at that development are inappropriately sited in a pile of soil.

The meeting was adjourned at 9:15.

\*Notes that a vote of the board was taken.

Minutes submitted by Stephan Miller